

macOS Papercut software and printer installation

These instructions will take you through

- Step1: Authenticating
- Step 2: Installing Xerox printer driver
- Step 3. Install the PaperCut Client
- Step 4: Install the Xerox printer

Step1: Authenticating



In order to authenticate, you need to be on the UCT network or connected via VPN.

User authentication:

- 1. Navigate to smb://srvwinppc001.wf.uct.ac.za/PCClient/
- 2. Log in using your UCT credentials: staff/student number and password

1	Enter your name and password for the server "srvwinppc001.wf.uct.ac.za".	
	Connect As: O Guest	
	Registered User	
	Name:	
	Password:	
	Password: Remember this password in my keychair	1

Step 2. Install Xerox Printer Driver

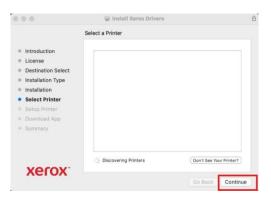
- 1. Navigate to smb://srvwinppc001.wf.uct.ac.za/PCClient
- 2. Authenticate using the details in Step 1: Authenticating
- 3. Navigate to the folder named *Mac drivers > macOS 13-15*, where you will find printer drivers for macOS.
- 4. Copy the **dmg** file to your desktop
- 5. Double click on the **dmg** file on your desktop, then install the xerox **pkg** file.



6. This package will run a program to determine if the software can be installed, select *Allow*.



- 7. An *Install Xerox Divers* dialog box will appear, select *Continue*, *Agree* to the license agreement and then select *Install*.
- 8. You may be prompted to enter your mac login details to continue the installation.
- 9. During the printer driver installation, the installer will try *Discovering Printers*, select *Continue.*

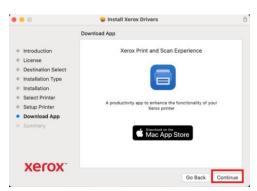


10. A Print Queue Not Created dialog box will appear, select Continue.





11. Complete the installation, select Continue.



12. The *installation was successful* dialog appears, select Close.

000	🥪 Install Xerox Drivers	8
Introduction License Destination Select Installation Select Printer Setup Printer Download App Summary	The installation was completed successfully.	
ACION	Go Back Close	

Step 3. Install the PaperCut Client

- 1. Navigate to smb://srvwinppc001.wf.uct.ac.za/PCClient
- 2. Authenticate using the details in Step 1: Authenticating
- 3. Navigate to the folder named *Mac Student/Mac Staff*, where you will find the

PaperCut client. Copy/Drag and Drop the $\stackrel{\text{left}}{\sim}$ PCClient.app application to your Applications folder (keyboard shortcut: Shift \hat{u} + Command \Re + A)

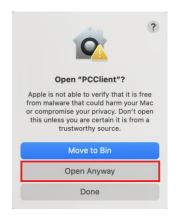
4. Double click on the **PCClient.app** within the **Applications** folder.



Go to System Settings...> Privacy & Security > Security, select Open Anyway



5. Then select *Open Anyway*, then enter your local mac password



6. The PaperCut *Login* box will appear:

	Login	
Login	in credentials are required for printer a	Managed Print Services
	using your network username and pas	
	· · · · · · · · · · · · · · · · · · ·	
Username		
Username Password		

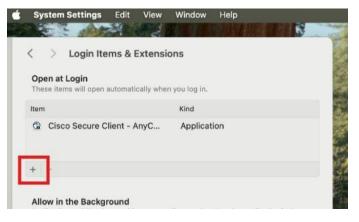
– Sign in using your staff/student number and current password, then select $\ensuremath{\textbf{OK}}$



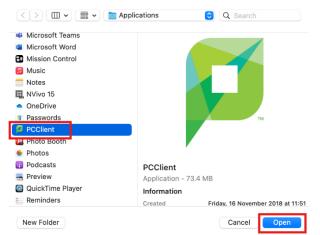
7. Add the Papercut client to Login items & Extensions in System Settings > General
 > Login items & Extensions. Note: For older versions of macOS, the location may differ: System Settings > General > Login Items

This is so that the papercut client will start automatically at login on your mac.

Select the ⁺ Add button



- Then select **PCClient** in the **Applications** folder, and **Open**.



8. The PCClient Application is now added to the Login Items & Extensions

< > Login Items & Extension	ons
Open at Login These items will open automatically when	n you log in.
Item	Kind
G Cisco Secure Client - AnyC	Application
PCClient	Application
+ -	

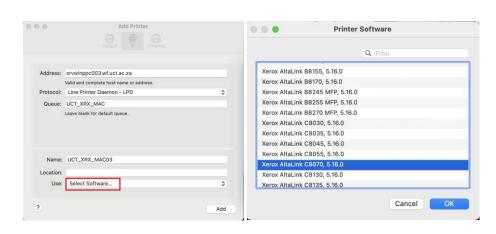


Step 4: Install the Xerox printer

- 1. Ensure the **Xerox Printer Driver** and **PaperCut client** are installed (refer to Steps 2 and 3)
- 2. Go to Systems Settings | Printers and Scanners and select Add Printer, Scanner, or Fax...

2 Search	Default printer	Last Printer Used
😚 Wallpaper	Default paper size	A4 (
Notifications		
i Sound	Printers	
C Focus	uct_mobile_follow	
🔀 Screen Time	• Idle	
Lock Screen	uct_mobile_follow_bw	
Privacy & Security		
Touch ID & Password	Add	Printer, Scanner, or Fax
Ileare & Groupe		

- 3. The *Add Printer* dialog box appears. Select ^(*) under *Add Printer*:
 - Enter the following details: *** refer to images below
 - Address: srvwinppc003.wf.uct.ac.za
 - Protocol: Line Printer Daemon LPD
 - Queue: UCT_XRX_MAC (Note: this is case sensitive)
 - Name: UCT_XRX_MAC03
 - Use: Change selection to Select Software...., the Printer Software dialog box will appear. Select Xerox AltaLink C8070, 5.16.0, then OK





4. The Add printer dialog will be displayed, then select add.

•	Add Printer
Address:	srvwinppc003.wf.uct.ac.za
	Valid and complete host name or address.
Protocol:	Line Printer Daemon - LPD 📀
Queue:	UCT_XRX_MAC
Name:	UCT_XRX_MAC03
Location:	
Use:	Xerox AltaLink C8070, 5.16.0

5. To complete the printer setup, change *Finisher:* to *BR Finisher*, then select *OK*.

can take full	advantage of them.	are accurately shown here so	you
Paper Trays:	5 Trays		6
Hole Punch Module:		Not Installed	6
Tri-Fold Module:		Not Inst	alled 🕻
AN Fax Module:		Not Inst	alled 🄇
LAN Fax Email Confirmation:		Not Inst	
Job Storage Module:		Installed	
-inisher:		BR Finisher	F
-inisher:		BR Finisher	

Note (optional) Install a backup printer, repeat the above **Step 4: Install the printers** steps using the below information:

- Enter the following details:
- Address: srvwinppc002.wf.uct.ac.za
- Protocol: Line Printer Daemon LPD
- Queue: UCT_XRX_MAC (Note: this is case sensitive)
- Name: UCT_XRX_MAC02
- Use: Change selection to Select Software...., the Printer Software dialog box will appear. Select Xerox AltaLink C8070, 5.16.0, then OK