

Install PaperCut for macOS

These instructions will take you through:

1. Authenticating
2. Installing Xerox printer driver
3. Install the PaperCut Client
4. Install the Printers (black and white, and colour)

Step 1. Authenticate

In order to authenticate, you need to be on the UCT network or [connected via VPN](#).

Staff

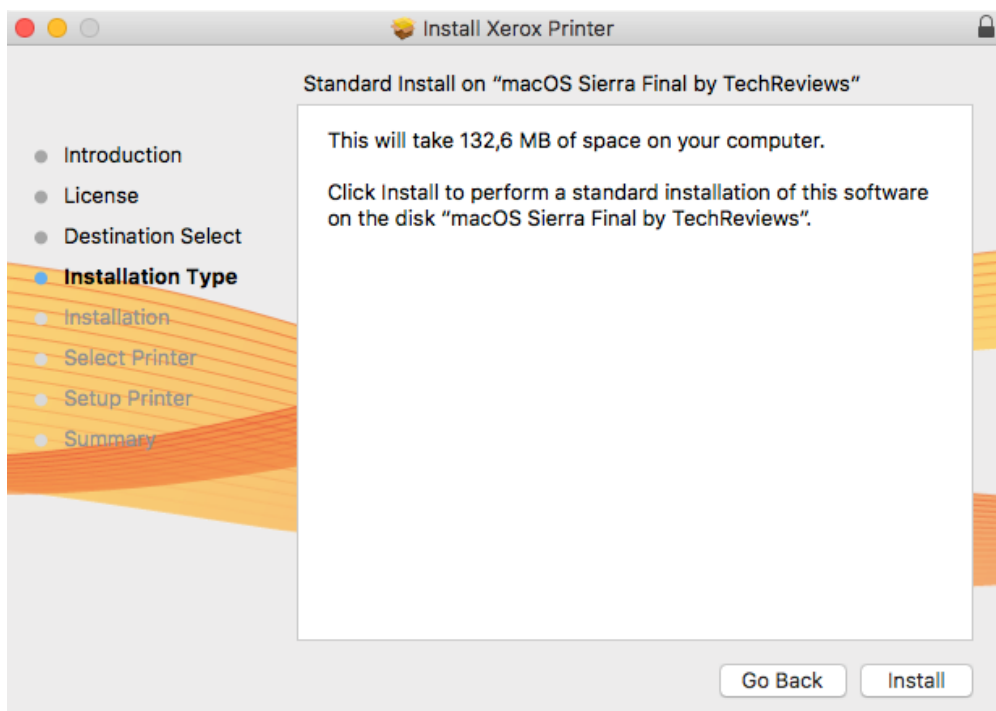
1. To install the PaperCut client, navigate to <smb://srvwinppc001.wf.uct.ac.za/PCClient>
2. Log in using your UCT credentials: staff number and password

Students

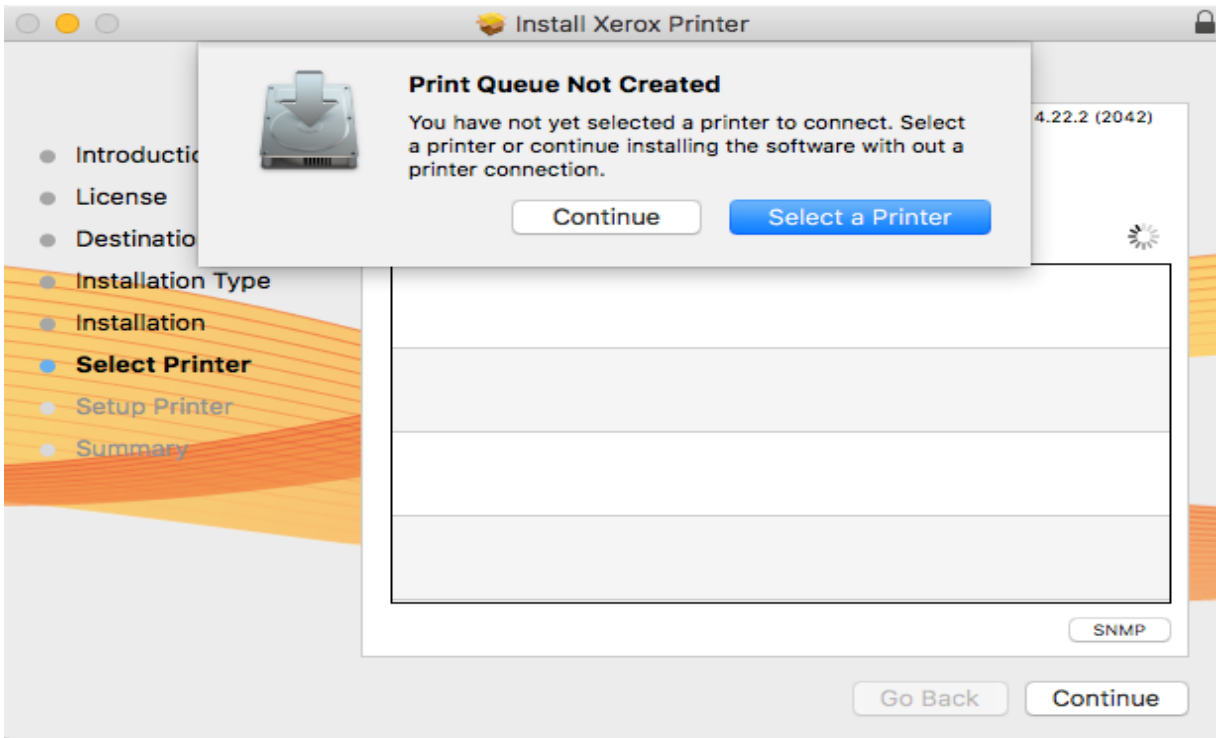
1. To install the PaperCut client, navigate to <smb://srvwinppc001.wf.uct.ac.za/PCClient/mac student>
2. Log in using the following credentials:
 - Username: student
 - Password: sTuD3ntByt3\$xEr0x

Step 2. Install Xerox Printer Driver

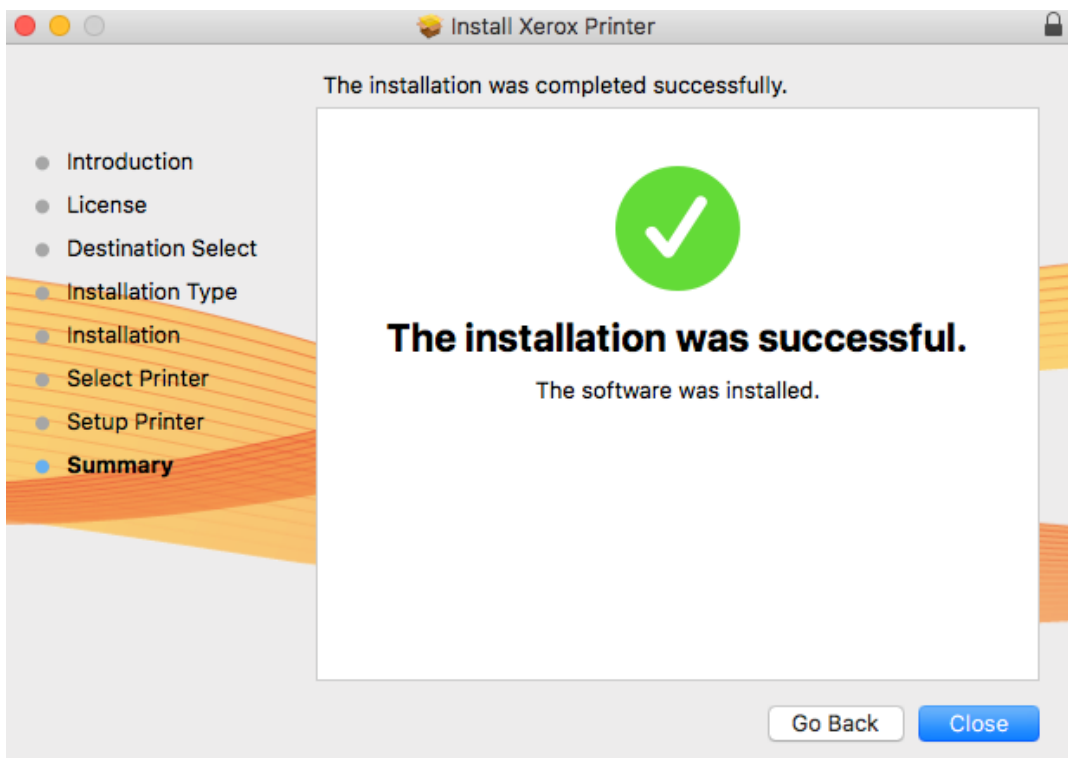
1. Navigate to <smb://srvwinppc001.wf.uct.ac.za/PCClient>
2. Authenticate using the details in Step 1.
3. Navigate to the folder called **Mac drivers**, where you will find printer drivers for macOS.
4. Select the folder for your operating system version.
5. Click on **dmg** file in the folder.
6. An **Install Xerox Printer** popup will appear.



7. Click **Install**.
8. When the installation is complete a **Print Queue Not Created** popup will appear.
9. Click **Continue** (do not click **Select a Printer**).

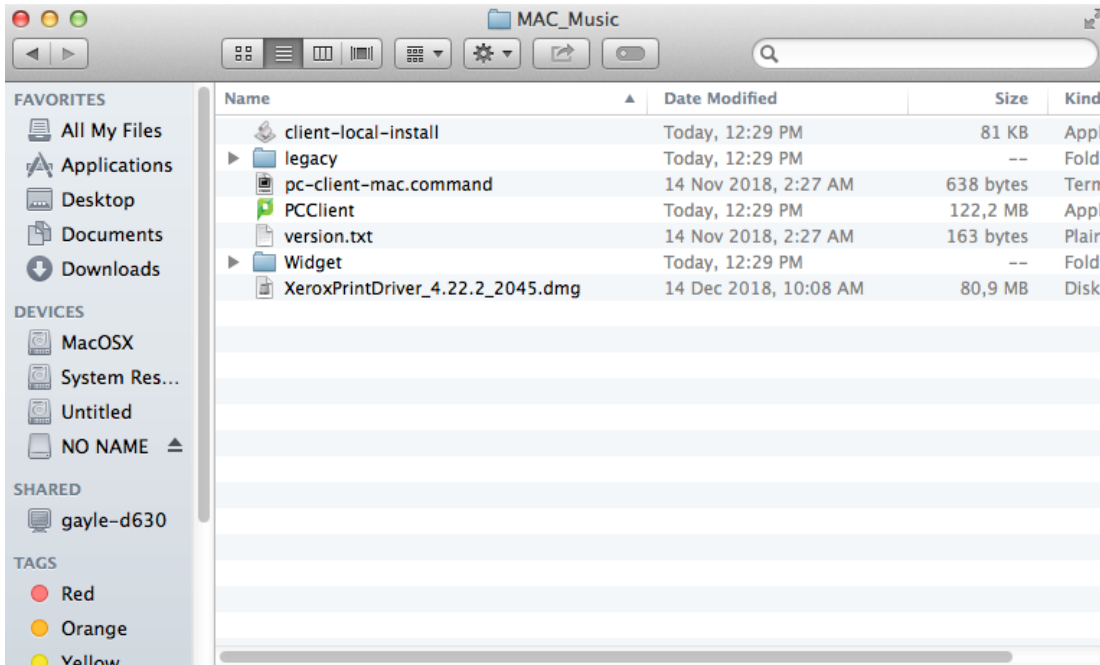


10. Click **Continue**.
11. Click **Close**.

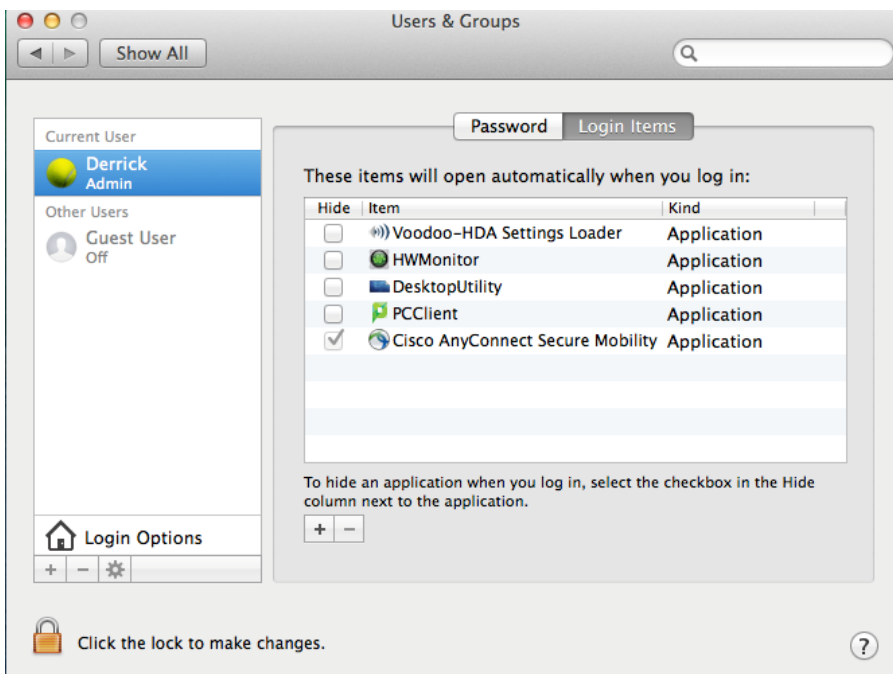


Step 3. Install the PaperCut Client on your computer

1. Logon to the server at <smb://srvwinppc001.wf.uct.ac.za>
 - Authenticate using the details in Step 1.
2. Click on **PCClient**.
3. Click on the **client-local-install.dmg** to install the PaperCut client.



4. Once the install is complete, navigate to **System Preferences > Users & Groups > Login Items**
5. Add the **PCClient** to your **Login Items**.



Step 4. Install the black and white printer driver

1. Ensure the **Xerox Printer Driver** is installed (Steps 1 – 3)
2. Go to **Printers and Scanners** and select **Add an IP Printer**.
3. Enter the following details:
 - Address: **srvwinppc003.wf.uct.ac.za**
 - Protocol: **Line Printer Daemon-LPD**
 - Queue: **UCT_XRX_Follow** (**Note: this is case sensitive**)
 - Name: Add the name of your printer
 - Use: **Select Software** > type in **5855** and select the displayed printer, for black and white printing.
4. Click **Add**.

Address:
Valid and complete host name or address.

Protocol:

Queue:
Leave blank for default queue.

Name:

Location:

Use:

Add

Printer Software

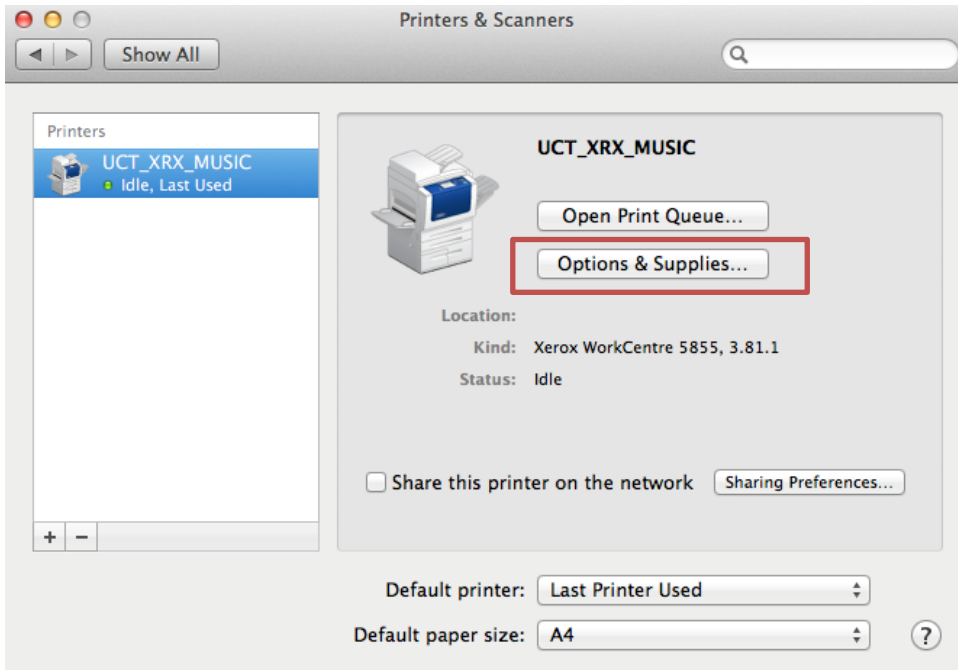
Search:

Xerox WorkCentre 5855, 3.81.1

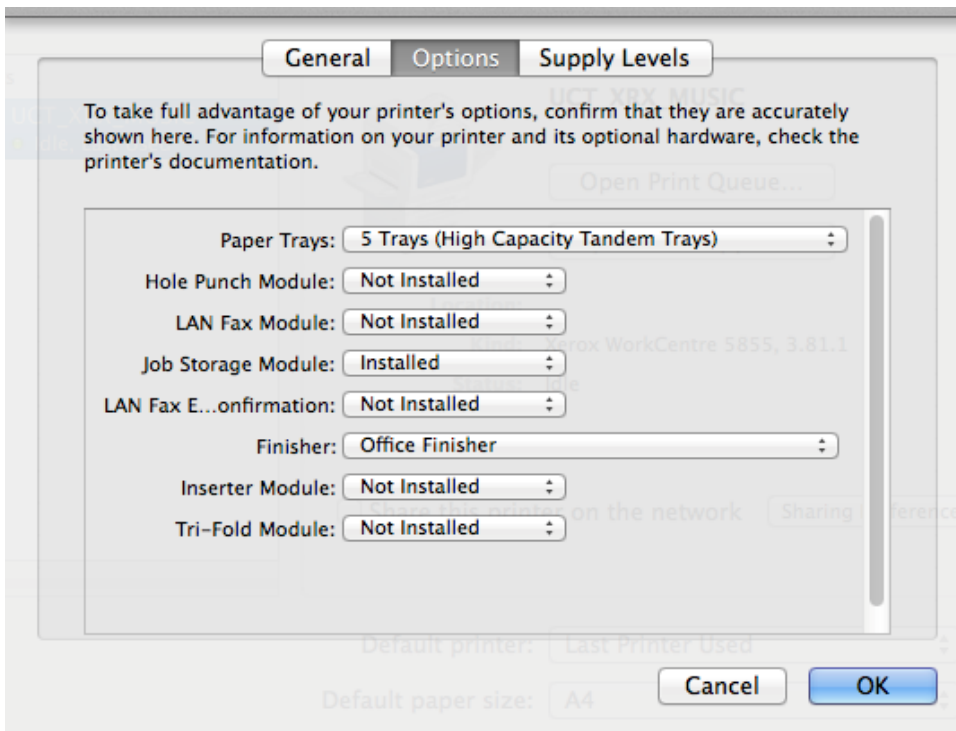
Cancel OK

5. Configure the Printer

1. Navigate to **Options & Supplies** and configure the printer.



2. On the **Options and Supplies** popup, configure the printer as per the screenshot below.



3. Click **OK**.
4. Your black and white printer is now installed.

Step 6. Install the colour driver

1. Repeat the steps in **Step 4 and 5** above and type in **7855** the **Printer Software** field:
 - Use: **Select Software** > enter **7855** for colour printing.
2. Rename the printer as as **Colour**.

Step 7. (optional) Install a backup printer

You can add a backup printer which can be used if this server becomes unavailable. Follow all the steps above with the following difference in Step 4 (point 3):

Enter the following details:

- Address: **srvwinppc002.wf.uct.ac.za**
- Protocol: **Line Printer Daemon-LPD**
- Queue: **UCT_XRX_Follow** (**Note: this is case sensitive**)
- Name: Add the name of your printer